



Before we can make a start on our assessment, we will need frozen plans, matching elevations and sections (as required for façade details not available from elevations).

Being a licensed consultancy we are bound by protocols and it is important that these documents are resolved prior to commencing work on your project. Seemingly small changes may have large implications to our assessment resulting in significantly greater time and cost to the job.

In particular we will need you to confirm there will be no further changes to the following:

- Unit layouts and areas of wall adjacent to air, hallways, services and neighbours
- Areas of glazing and areas of spandrel, including window sizes and openings
- Shading devices (if any) and eave lines
- Unit numbers

**Please note:** Once final documents have been received and further changes may require additional charges.

## Glazing

The assessor will nominate the minimum required rating to achieve a pass result

- Please advise if you have a glazing supplier: \_\_\_\_\_
- Window opening sashes must be displayed on plans
- Please advise any areas of spandrel/colour back glass. The location and construction will be required.

## Roof/Ceiling Construction

|                      |  |   |  |
|----------------------|--|---|--|
| Roof type:           | <input type="checkbox"/> Concrete slab | <input type="checkbox"/> Framed with metal cladding | <input type="checkbox"/> Frames with tiles |
| Ceiling type:        | <input type="checkbox"/> Plasterboard  | <input type="checkbox"/> Exposed concrete           | <input type="checkbox"/> Other: _____      |
| Insulation location: | <input type="checkbox"/> Top of slab   | <input type="checkbox"/> Slab soffit                | <input type="checkbox"/> Ceiling cavity    |
| Insulation:          | <input type="checkbox"/> Foil/sarking  | <input type="checkbox"/> Our recommendation         | <input type="checkbox"/> Bulk              |
| Colour :             | <input type="checkbox"/> Light         | <input type="checkbox"/> Medium                     | <input type="checkbox"/> Dark              |

## Lighting

Are you intending to have down lights within an insulate zone?  Yes  No

Please specify location of downlights alternatively we will account for 1 sealed LED light per 2.5m<sup>2</sup> of ceiling area however this will have a negative impact on your results.

## Shading

All shading devices must be shown on plans. Will you be installing external shading devices such as awnings, louvres, screens etc?

Is the shading operable? Do the blades twist/can screens stack to allow winter sun as required?

Neighbouring buildings will be accounted for as per NatHERs and BASIX protocol.

## Acoustic

Please let us know if there are acoustic requirements from busy roads or airports as they may increase external wall insulation



### Wall Construction

**External wall construction(s):** Please include material construction method on plans or below, or make a selection from the following. If there is a mixture of wall types, please mark them clearly on your drawings

- Brick veneer
- Cavity brick
- Single skin brick
- Typical lightweight weatherboard
- Typical lightweight metal clad
- Concrete block (filled)
- Tilt-up concrete
- Fibre cement clad
- Other: \_\_\_\_\_

If concrete, Hebel or masonry please indicate the thickness: \_\_\_\_\_

If there is more than one skin please indicate the thickness of both and the cavity size: \_\_\_\_\_

Will there be any internal linings? If so please indicate what it will be, and how it will be attached. Eg. Furring channel, direct stick, internal stud, etc. \_\_\_\_\_

**External wall insulation:**  Our recommendation to pass  Product and R value: \_\_\_\_\_

**Internal walls within units:**  Plasterboards on studs  Other: \_\_\_\_\_

**Intertenancy walls:** This includes walls between units, adjacent to hallways and service areas. If unknown Hebel will be nominated.

Is acoustic insulation specified?  Yes  No

Hallway ventilation?  Mechanical  Natural

If concrete, Hebel or masonry please indicate thickness: \_\_\_\_\_

### Floors

**Floor to ceiling height:** \_\_\_\_\_

**Floor construction:** We assume concrete, but please advise otherwise: \_\_\_\_\_

**Floor coverings:** Carpet / Tiles / Polished concrete?

|          |  |              |  |
|----------|--|--------------|--|
| Entry    |  | Kitchen      |  |
| Hall     |  | Living/Meals |  |
| Study    |  | Bathroom     |  |
| Bedrooms |  | Laundry      |  |