



Before we can make a start on our assessment, we will need frozen plans, matching elevations and sections (as required for façade details not available from elevations).

Being a licensed consultancy we are bound by protocols and it is important that these documents are resolved prior to commencing work on your project. Seemingly small changes may have large implications to our assessment resulting in significantly greater time and cost to the job.

In particular we will need you to confirm there will be no further changes to the following:

- Unit layouts and areas of wall adjacent to air, hallways, services and neighbours
- Areas of glazing and areas of spandrel, including window sizes and openings
- Shading devices (if any) and eave lines
- Unit numbers

Please note: Once final documents have been received and further changes may require additional charges.

Lighting

Are you intending to have down lights within an insulate zone? Yes No

Unless otherwise advised, we will account for 1 sealed LED light per 2.5m² of ceiling area.

Glazing

Passing thermal comfort targets is often impossible without a high performance glazing such as low-e or double glazing.

- Performance glazing will be nominated only where required, and single clear glazing elsewhere
 - Please advise if you have a glazing supplier: _____
 - Window opening sashes must be displayed on plans
 - Restricted openings: **Model worse case** **Provide details:** _____
 - Please advise any areas of spandrel/colour back glass. The location and construction will be required.
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Shading

All shading devices must be shown on plans. Will you be installing external shading devices such as awnings, louvres, screens etc?

Is the shading operable? Do the blades twist/can screens stack to allow winter sun as required?

Neighbouring buildings will be accounted for as per NatHERs and BASIX protocol.

Acoustic

Please let us know if there are acoustic requirements from busy roads or airports as they may increase external wall insulation



Wall Construction

External wall construction(s): Please include material construction method on plans or below, or make a selection from the following. If there is a mixture of wall types, please mark them clearly on your drawings

- Brick veneer, Cavity brick, Single skin brick, Typical lightweight weatherboard, Typical lightweight metal clad, Concrete block (filled), Tilt-up concrete, Fibre cement clad, Other:

If concrete, Hebel or masonry please indicate the thickness:
If there is more than one skin please indicate the thickness of both and the cavity size:
Will there be any internal linings? If so please indicate what it will be, and how it will be attached.

- External wall insulation: Our recommendation to pass, Product and R value:
Internal walls within units: Plasterboards on studs, Other:

Intertenancy walls: This includes walls between units, adjacent to hallways and service areas. If unknown Hebel will be nominated.

- Is acoustic insulation specified? Yes No
Hallway ventilation? Mechanical Natural
If concrete, Hebel or masonry please indicate thickness:

Floor to ceiling height:
Floor construction: We assume concrete, but please advise otherwise:
Floor coverings: Carpet / Tiles / Polished concrete?

Table with 4 columns and 4 rows listing room types: Entry, Hall, Study, Bedrooms, Kitchen, Living/Meals, Bathroom, Laundry.

Roof/Ceiling Construction

- Roof type: Concrete slab, Framed with metal cladding, Frames with tiles
Ceiling type: Plasterboard, Exposed concrete, Other:
Insulation location: Top of slab, Slab soffit, Ceiling cavity
Insulation: Foil/sarking, Our recommendation, Bulk, Other:
Colour: Light, Medium, Dark

If you have a skillion or flat roof with a limited cavity please provide the dimension of the available insulation zone so that we can specify a suitable product.